

TERMS & CONDITIONS

To Clients:

Diagnosis and Recommended Treatment

As part of your initial consultation, I will discuss your diagnosis and my proposed treatment plan, including my estimated length of treatment.

Appointments

- Please arrive promptly for all appointments.
- Initial Consultations are 90 minutes. Follow-up appointments range from 30-90 minutes, depending on the patient's individual treatment needs.
- Dr. Alik's fees are \$200 per hour.
- Certain types of treatment may include home visits. An extra fee may be charged for home visits and travel. Please contact the office for more information.
- Payment is due by check, cash, or credit card at the time of your visit.
- Our clinic is an out of network insurance provider for many types of insurance. Insurance benefits may cover all or part of the treatment cost. Patients are responsible to verify their benefits through the link on our website. If the benefits do not cover the entire treatment cost, the patient is responsible to pay the difference at the time of service.

Cancellations

If you must cancel your appointment, please contact the office at 239.322.3817 as soon as possible. You will be charged the full fee for appointments scheduled and missed, or canceled within 24 hours of the scheduled appointment time, unless both parties agree that your situation was beyond your ability to predict or control (illness or unsafe travel conditions). Please note that payment for missed appointments is not reimbursed by your insurance provider.

Cost of Professional Services

My billing rate is below and due in full at the time of service.

- Treatment hour (30-60 minutes)
 - \$200
- Missed appointments (see Cancellations)
- Off-site meetings/consultations (in-home visits)
 - \$500 per visit
- Travel
 - \$100/hour
- Record Copying | Itemized Receipts
 - \$150 per request per patient

I am not an in-network provider. If you would like to use your out-of-network benefit, please verify your insurance through the link on our clinic website. Appointment requests will be honored once benefit information has been provided to the clinic. . Please allow up to 72 hours from the date of request for fulfillment. You are responsible for determining your insurance's limits and securing the necessary authorizations. Patients are responsible for all treatment costs not covered by insurance benefits at the time of treatment.

Professional Records

I maintain a file for each client or set of clients. This includes intake, diagnosis, treatment plan, billing, consent to treatment, treatment notes, discharge summary, and any other written or electronic information I received from or about the client. Treatment notes include the date and time of each session, a summary of key facts and issues discussed, and treatment recommendations. The client is entitled to a copy of the record for a fee that covers the copying and administrative costs. If you wish to see a copy of your records, I recommend you review them with me to discuss the content.

